

DR. BUU NYGREN PRESIDENT RICHELLE MONTOYA VICE PRESIDENT

The Navajo Nation | Yideeskáadi Nitsáhákees

November 8, 2023

TRANSMITTAL

то

: Arbin Mitchell, Executive Director Division of Community Development (DCD)

FROM

SUBJECT

11.

Cordell Shortey, Contracting Officer Contracts & Grants Section (CGS) / OMB

<u>BU on Projects / Activities for Littlewater Chapter, Pueblo Pintado Chapter, Torreon Chapter,</u> Whitehorse Lake Chapter, Baca/Prewitt Chapter, Casamero Lake Chapter, Ojo Encino Chapter, and Counselor Chapter - ARPA Funds Allocated to Delegate George Tolth

I. Information on Contract (per Original Award):

water Chapter, Pueblo F						
Chapter, Torreon Chapt						
Chapter, Ojo Encino C	hapter,	U.S. Tre	asury Amer	ican Recov	ery	
	r			/		21.027
Title of Contract		F	unding Age	ency		CFDA No Federa
CJY-67-23	\$8,	802,340.00	2022		03/11/2	021 to 12/31/2026
Grant No.	Amo	unt	Fiscal Y	ear	Term -	Begin and End Date
New Contract or Gran	-	ny No.	8059	Business	Jnit (K#)	K2115316 to K2115329
Contract Mod No.						
Amt of Budget Inc	crease	\$4,730,1	125.11	\$0.00	to	\$4,730,125.11
		- Free	IT	FROM		то
Budget Period - Ex Other, specify:	ctend End	Date:	From		То	
	Whitehorse Lake Chapt a/Prewitt Chapter, Casa Chapter, Ojo Encino C and Counselor Chapter Title of Contract <i>CJY-67-23</i> Grant No. Entered in FMIS Reg New Contract or Gran Contract Mod No. Amt of Budget Budget Period - Ex	Whitehorse Lake Chapter, a/Prewitt Chapter, Casamero Chapter, Ojo Encino Chapter, and Counselor Chapter Title of Contract CJY-67-23 \$ 8, Grant No. Amo Entered in FMIS Regarding: New Contract or Grant Compare Contract Mod No. Amt of Budget Increase Budget Period - Extend End	Whitehorse Lake Chapter, a/Prewitt Chapter, Casamero Chapter, Ojo Encino Chapter, U.S. Treating and Counselor Chapter IIIe of Contract Title of Contract F CJY-67-23 \$ 8,802,340.00 Grant No. Amount Entered in FMIS Regarding: New Contract or Grant Company No. Contract Mod No. Amt of Budget Increase \$4,730,7 Budget Period - Extend End Date:	Whitehorse Lake Chapter, a/Prewitt Chapter, Casamero Chapter, Ojo Encino Chapter, and Counselor Chapter Title of Contract Funding Age CJY-67-23 S 8,802,340.00 2022 Grant No. Amount Fiscal Ye New Contract or Grant Company No. 8059 Contract Mod No. Amt of Budget Increase \$4,730,125.11 AMOUNT Budget Period - Extend End Date:	Whitehorse Lake Chapter, a/Prewitt Chapter, Casamero Chapter, Ojo Encino Chapter, U.S. Treasury American Recover and Counselor Chapter Plan Act (ARPA) Title of Contract Funding Agency CJY-67-23 \$ 8,802,340.00 2022 Grant No. Amount Fiscal Year Entered in FMIS Regarding: New Contract or Grant Company No. 8059 Business II Contract Mod No.	Whitehorse Lake Chapter, a/Prewitt Chapter, Casamero Chapter, Ojo Encino Chapter, U.S. Treasury American Recovery and Counselor Chapter Plan Act (ARPA) Title of Contract Funding Agency CJY-67-23 \$ 8,802,340.00 2022 03/11/20 Grant No. Amount Fiscal Year Term - Entered in FMIS Regarding: New Contract or Grant Company No. 8059 Business Unit (K#) Contract Mod No.

Authorizing Document - Attached:

- Contract / Agreement Date executed
- NNC / Committee Resolution No. & Date
- Other, specify: NN Council Resolution CJY-67-23

III. Comments by CGS:

This transmittal documents 1st budget entered in FMIS on \$8.8 mil ARPA funds allocated to CD George Tolth Region. Y-T-D budget in FMIS for CD George Tolth totals \$4,730,125.11. Information on Section I. of Transmittal above reflects \$8,802,340 ARPA funding allocated for distribution to Chapters the respective Council Delegate service aka Region.

Attachment

Copy: Contract files Contract Accounting / OOC / DPM Tom Platero, Executive Director - NN FRF Office



The Navajo Nation DR. BUU NYGREN PRESIDENT Yideeskąądi Nitsáhákees RICHELLE MONTOYA VICE PRESIDENT

August 4, 2023

Honorable Crystalyne Curley, Speaker Navajo Nation Council Post Office Box 3390 Window Rock, AZ 86515

RE: CJY-67-23 An Action Relating to the Naabik'íyáti' Committee and Navajo Nation Council; Approving the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Honorable George H. Tolth's Delegate Region (Chapters: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor)

Dear Speaker Curley,

I am pleased to sign into law this resolution CJY-67-23 approving the Fiscal Recovery Funds Delegate Regional Project Plan for Honorable Tolth's Delegate Region in the amount of \$4,730,125.11.

My Administration supports the plans of these Chapters who have worked very hard to put together their Regional Plans and is working very closely with the Fiscal Recovery Fund Office to ensure that these funds are put to use. As such, when Chapters are running into roadblocks in expending their Fiscal Recovery Funds and the roadblock is coming from the Executive Branch, I encourage them to reach out to the Office of the President and Vice President and inform my office of the roadblock and we will work to overcome those roadblocks.

I do want to take the moment to express my concern that any amendments to the Regional Plans must be approved by the Council. In addition, the prior Navajo Nation Council has set the expectation that Fiscal Recovery Funds be encumbered by June 30, 2024. This deadline is not far off. As a construction expert, I know that there are unpredictable factors that can prevent even the best of plans from moving forward on the proposed timeline. We should be designing systems that are flexible, accountable, and transparent. We do not currently have that system and I look forward to working with you and the entire Council to improve the Navajo Nation systems, so we are supporting our communities to take advantage of this historic funding.

Now let's get to work!

Sincerely, Dr. Buu Nygren, President THE NAVAJO NATION

RESOLUTION OF THE NAVAJO NATION COUNCIL 25th NAVAJO NATION COUNCIL - FIRST YEAR, 2023

AN ACTION

RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE GEORGE H. TOLTH'S DELEGATE REGION (CHAPTERS: LITTLEWATER, PUEBLO PINTADO, TORREON, WHITEHORSE LAKE, BACA/PREWITT, CASAMERO LAKE, OJO ENCINO, COUNSELOR)

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Navajo Nation Council is the governing body of the Navajo Nation. 2 N.N.C. § 102(A).
- B. The Naabik'íyáti' Committee is a standing committee of the Navajo Nation Council with the delegated responsibility to hear proposed resolution(s) that require final action by the Navajo Nation Council. 2 N.N.C. § 164(A)(9).
- C. Navajo Nation Council Resolution No. CJN-29-22, incorporated herein by reference, mandates that Navajo Nation Fiscal Recovery Fund ("NNFRF") Delegate Region Project Plans be approved by Navajo Nation Council resolution and signed into law by the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A) and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION TWO. FINDINGS

- The Navajo Nation Council Resolution No. CJN-29-22, AN ACTION Α. RELATING TO THE NAABIK' ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; ALLOCATING \$1,070,298,867 OF NAVAJO NATION FISCAL RECOVERY FUNDS; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR: CHAPTER AND REGIONAL PROJECTS; PUBLIC SAFETY EMERGENCY COMMUNICATIONS, E911, AND RURAL ADDRESSING PROJECTS; CYBER SECURITY; PUBLIC HEALTH PROJECTS; HARDSHIP ASSISTANCE; WATER AND WASTEWATER PROJECTS; BROADBAND PROJECTS; HOME ELECTRICITY CONNECTION AND ELECTRIC CAPACITY HOUSING PROJECTS MANUFACTURED PROJECTS; AND HOUSING BATHROOM ADDITION PROJECTS; CONSTRUCTION FACILITIES; CONTINGENCY FUNDING; AND REDUCED ADMINISTRATIVE FUNDING, was signed into law by the President of the Navajo Nation on July 15, 2022.
- B. CJN-29-22, Section Three, states, in part and among other things, that

- 1. The Navajo Nation hereby approves total funding for the NNFRF Chapter and Chapter Projects Expenditure Plan from the Navajo Nation Fiscal Recovery Fund in the total amount of two hundred eleven million two hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148) to be divided equally between the twenty-four (24) Delegate Regions in the amount of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate Region Project Plans approved by Navajo Nation Council resolution and signed into law by the President of the Navajo Nation See CJN-29-22, Section Three (B).
- 2. The Delegate Region Project Plan funding will be allocated to the Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, to implement the projects rather than directly to the Chapters. See CJN-29-22, Section Three (D).
- The Navajo Nation Central Government, specifically the з. Division of Community Development or other appropriate Navajo Nation Division or Department, shall manage and administer funds and Delegate Region Project Plans on behalf of Non-LGA-Certified Chapters. The Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and specific projects, manage but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans. See CJN-29-22, Section Three (E).
- 4. Each Navajo Nation Council delegate shall select Fiscal Recovery Fund eligible projects within their Delegate Region to be funded by the NNFRF Chapter and Regional Projects Expenditure Plan through a Delegate Region Projects Plan. The total cost of projects selected by each Delegate shall not exceed their Delegate Region distribution of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340). See CJN-29-22, Section Three (F).
- 5. Each Delegate Region Project shall identify its Administrative Oversight entity and its Oversight Committee(s) and be subject CJY-41-21's NNDOJ initial eligibility determination. See CJN-29-22, Section Three (L)(5) and (L)(6).
- C. All projects listed in the Hon. George H. Tolth's Delegate Region Projects Plan, attached as **Exhibit A**, have been deemed Fiscal Recovery Fund eligible by NNDOJ. In addition, Hon.

George H. Tolth's Delegate Region Projects Plan does *not* exceed the amount of \$8,802,340, as set forth in CJN-29-22, Section Three (F).

D. The Navajo Nation Council hereby finds that it is in the best interest of the Navajo Nation and the Hon. George H. Tolth's Delegate Region Chapters and communities to approve and adopt the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. George H. Tolth's Delegate Region (Chapters: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor) as set forth in Exhibit A.

SECTION THREE. APPROVAL OF HON. GEORGE H. TOLTH'S DELEGATE REGION PROJECT PLAN

- A. The Navajo Nation hereby approves the Fiscal Recovery Fund Delegate Region Project Plan for Hon. George H. Tolth's Delegate Region (Chapters: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor) set forth in Exhibit A.
- B. The Delegate Region Project Plan approved herein shall comply with all applicable provisions of CJY-41-21, CJN-29-22, and BFS-31-21.
- C. Any inconsistencies between this legislation, the Delegate Region Project Plan, and the individual project appendix, shall be resolved in favor of the project appendix reviewed by Department of Justice during their eligibility determination(s).

SECTION FOUR. AMENDMENTS

Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted by resolution of the Navajo Nation Council and approval of the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A)(17) and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION FIVE. EFFECTIVE DATE

This legislation shall be effective upon its approval pursuant to 2 N.N.C. § 221(B), 2 N.N.C. § 164(A)(17), and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION SIX. SAVING CLAUSE

If any provision of this legislation is determined invalid by the Navajo Nation Supreme Court, or by a Navajo Nation District Court without appeal to the Navajo Nation Supreme Court, those provisions of this legislation not determined invalid shall remain the law of the Navajo Nation.

CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the 25th Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 20 in Favor, and 00 Opposed, on this 20th day of July 2023.

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Honorable Crystalyne Curley, Speaker 25th Navajo Nation Council

7/27/23

Motion: Honorable Vince R. James Second: Honorable Norman M. Begay

Speaker Crystalyne Curley not voting

ACTION BY THE NAVAJO NATION PRESIDENT:

- 2. I, hereby, veto the foregoing legislation, pursuant to 2 N.N.C. \$ 1005 (C)(11), on this _____ day of _____, 2023 for the reason(s) expressed in the attached letter to the Speaker.

Buu Nygren, President Navajo Nation

3. I, hereby, exercise line-item veto pursuant to the budget line-item veto authority delegated to the President by vote of the Navajo People in 2009, on this _____ day of _____, 2023.

> Buu Nygren, President Navajo Nation

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

COUNCIL DELEGATE: HON. George H. Tolth

CHAPTERS: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
Division of Community Development	None Identified	Torreon/Star Lake Chapter Septic Repair/Replacement & Clean-Out Project	NN Environmental Protection Agency	5.5	HK0474	\$ 630,000.00
Division of Community Development	None Identified	Torreon/Star Lake Chapter Electric House-Wiring/Re-Wiring Project	Division of Community Development	2.18	HK0475	\$ 470,000.00
Division of Community Development	None Identified	Littlewater Chapter Community Housing Assistance Project	Division of Community Development	2.18	HK0499	\$ 590,800.11
Division of Community Development	*Baca/Prewitt Chapter	Baca/Prewitt Chapter Water-Heater Upgrade Project	Division of Community Development	1.4	HK0519	\$ 10,000.00
Division of Community Development	*Baca/Prewitt Chapter	Baca/Prewitt Chapter Purchase of New 2025 International HV613 Dump Truck	Division of Community Development	6.1	HK0520	\$ 200,000.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Community Waste-Water Construction Project	NN Environmental Protection Agency	5.5	HK0521	\$ 250,000.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Renovation Project	Division of Community Development	2.22	HK0529	\$ 326,253.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Septic Clean-Out and Repair Project	NN Environmental Protection Agency	5.5	HK0530	\$ 102,000.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Bathroom Additions Project	Division of Community Development	1.14	HK0531	\$ 421,747.00
Division of Community Development	None Identified	Pueblo Pintado Chapter Waterline to Fire Station Project	NN Department of Water Resources	6.1	HK0536	\$ 1,129,325.00
		Nation Central Government may award funding t		<u>. </u>	TOTAL:	\$ 4,130,125.11

*Per CJN-29-22, Section Three (E), the "Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."

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Exhibit A

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

COUNCIL DELEGATE: Hon. George H. Tolth

CHAPTERS: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
		TOTAL AMOUNT from PAGE 01				\$ 4,130,125.11
Division of Community Development	None Identified	Pueblo Pintado Chapter Purchase of Pickup Truck (550) Project	Division of Community Development	6.1	HK0545	\$ 100,000.00
Division of Community Development	*Baca/Prewitt Chapter	Baca/Prewitt Chapter Septic Tank & Leach Line w/Maintenance Cost Project	NN Environmental Protection Agency	5.5	HK0601	\$ 250,000.00
Division of Community Development	None Identified	Pueblo Pintado Chapter Purchase of Gooseneck Trailer Project	Division of Community Development	6.1	HK0595	\$ 100,000.00
Division of Community Development	*Baca/Prewitt Chapter	Baca-Prewitt Chapter Home Renovations/Plywood-Siding Project	Division of Community Development	2.18	HK0609	\$ 150,000.00
		UN-ALLOCATED AMOUNT				\$ 4,072,214.89
		Nation Central Government may award funding t		ļ	TOTAL:	\$ 8,802,340.00

Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."

Page 2 of 2

Exhibit A



NAVAJO NATION DEPARTMENT OF JUSTICE

OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH Attorney General

HEATHER CLAH Deputy Attorney General

DEPARTMENT OF JUSTICE INITIAL ELIGIBILITY DETERMINATION FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0499

Date & Time Received: 5/09/2023 at 13:45

Date & Time of Response: 5/15/2023 at 17:00

Entity Requesting FRF: Littlewater Chapter

Title of Project: Littlewater Community Housing Assistance

Administrative Oversight: _____ Division of Community Development

Amount of Funding Requested: \$590,800.11

Eligibility Determination:

✓ FRF eligible
 FRF ineligible
 Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
 - (3) Government Services/Lost Revenue

(2) Premium Pay(4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category:____

2.18, Housing Support: Other Housing Assistance

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

	Missing Form	Expenditure Plan incomplete
	Supporting documentation missing	Funds will not be obligated by
	Project will not be completed by 12/31/2026	12/31/2024
	Ineligible purpose	Incorrect Signatory
	Submitter failed to timely submit CARES reports	Inconsistent with applicable NN or
	Additional information submitted is insufficient	federal laws
to	make a proper determination	
Ot	her Comments: The funding request packet included for	ns and policies related to the Littlewater
С	hapter Housing Discretionary Fund. It is permissible to utilize the	ese forms and policies for the Littlewater
Cł	napter Housing Assistance Program funded by Fiscal Recovery	Funds. However, the Fiscal Recovery Funds
m	ust be segregated and should not be deposited into the Chap	ter's Housing Discretionary Fund account.

Name of DOJ Reviewer: Mel M. Rodis, Assistant Attorney General, Tax & Finance Unit

Signature of DOJ Reviewer: Modia

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. Please email your resubmission to arpa@nndoj.org. Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

Appendix A

THE NAVAJO NATION FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN FOR GOVERNANCE-CERTIFIED CHAPTERS

Part 1. Identification of parties.

Govemance-Certified Chapter requesting FRF:Littlewater Chapter	Date prepared: 04-19-23
Chapter's PO Box 1898 mailing address: Crownpoint New Mexico 87313	phone & email: 505-786-2120
mailing address: Crownpoint New Mexico 87313	website (if any): littlewater@navajochapters.org
This Form prepared by: Genevieve Castillo	phone/email: 505-786-2126
Chapter Manager	gcastillo@nnchapters.org
CONTACT PERSON'S name and blie	CONTACT PERSONS Info
Title and type of Project: Littlewater Community Housing A	Assistance
Chapter President: Thomas Barbone	phone & email: barbonethomas 80@gmail.com
Chapter Vice-President: Ernest Yazzie	phone & email: eyazzie371@gmail.com
Chapter Secretary: June Barbone	phone & email: junebarbone@yahoo.com
Chapter Tressurer: June Barbone	phone&email: junebarbone@yahoo.com
Chapter Manager or CSC: Genevieve Castillo	phone & email: gcastillo@nnchapters.org
DCD/Chapter ASO:	_ phone & email:
List types of Subcontractors or Subrecipients that will be paid with FRF	(if known): Littlewater Chapter Officials/staff
	document attached
Amount of FRF requested: \$590,800.11 FRF funding period:	10/01/2023 to 09/30/2026
	indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Littlewater Community Housing Assistance for Bathroom Additions, Roof Repairs, Bathroom Modifications for Elders, Window Replacements, etc. to community members' homes. The funds will be used to purchase lumber and supplies in order to construct and renovate with minor repairs to homes for the community members specifically high risk elders, single parents, disable individuals. The COVID-19 related needs will be met, as each requesting applicant shall receive needed repairs to make home more livable, to meet the safety standards, and to improve their livelihood.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The Littlewater Community Housing Assistance for Bathroom Additions, Roof Repairs, Bathroom Modifications for Elders, Window Replacements, etc project will benefit the Navajo Nation, the needs of Littlewater community and our Navajo People by housing assistance to their living quarters. The Chapter would construct and repair homes with local hired manpower and delivery of materials and equipment to the project site.

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

Littlewater Community Housing Assistance Project timeline: Littlewater Chapter resolution will be on February 8, 2023 Planning Meeting and Regular Meeting on February 15, 2023; Navajo Nation and DOJ review submission Summer 2023; Purchases and Construction Fall 2023 (FY24). Challenges would include Navajo Nation review timeline and purchasing in bulk from local vendors.
document attached
(d) Identify who will be responsible for implementing the Program or Project Division of Community Development will provide oversight of the project in conjunction with the Littlewater Chapter.
document attached
(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:
The homeowners will be responsible for the operation and maintenance of their homes once project is completed.
document attached
(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:
Provision of Government Services 6.1
document attached
Part 3. Additional documents.
List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):
Littlewater Chapter Resolution, Housing Discretionary Application and other pertaining documents.
Chapter Resolution attached
Part 4. Affirmation by Funding Recipient.
Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:
Chapter's Alight Uso Approved by Approved by

•

- Page 2 of 2 -

FY __2023____

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

Page _1_ of __6_ BUDGET FORM 1

PART I. Business Unit No.:	NEW	Program Title:		Housing Assistance		Division/Branch:	DCD/Executive B	ranch					
Prepared By: Gen	nevieve Castillo	Phone	No.:	505-786-2120 Er	nail Address:	littlewate	r@navajochapters.or	g					
PART IL FUNDING SOURCE(S)	Fiscal Year <i>I</i> Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type	(A) NNC Approved	(B)	(C) Difference or					
NN Fiscal Recovery Funds	10-1-23 to 9-30-26	590,800.11	100%		Code	Original Budget	Proposed Budget	Total					
				2001 Personnel Expenses									
				3000 Travel Expenses									
				3500 Meeting Expenses									
	ed By: <u>Genevieve Castillo</u> Ph NDING SOURCE(S) Fiscal Year Amount recovery Funds 10-1-23 to 9-30-25 590,800 			4000 Supplies									
				5000 Lease and Rental									
				5500 Communications and Utilitie	S								
				6000 Repairs and Maintenance									
				6500 Contractual Services									
		<u>,</u>		7000 Special Transactions									
				8000 Public Assistance	1		\$ 590,800.11	\$ 590,800.11					
				9000 Capital Outlay									
				9500 Matching Funds									
	d By:Genevieve Castillo DING SOURCE(S) Fiscal Year Term overy Funds 10-1-23 to 9-30-26 			9500 Indirect Cost									
					TOTAL	\$0.00	\$ 590,800.11	\$ 590,800.11					
				PART IV. POSITIONS AND VEHICI	LES	(D)	(E)						
				Total # of Position	ns Budgeted:	0	0						
	TOTAL:	\$590,800.11	100%	Total # of Vehicle	es Budgeted:	0	0						
PART V. I HEREBY ACKNOWLE	DGE THAT THE INF	ORMATION CON	TAINED I	N THIS BUDGET PACKAGE IS COMP	LETE AND AC	CURATE.							
SUBMITTED BY:	Genevieve C	astillo		APPROVED BY: Ca	lvin Castill	o. Executive Di	irector						
	Program Manager's	Printed Name		Division Director / Branch Chief's Printed Name									
	QC40	Alic)		/in	- Ale	- 4/28/202;						
Pro	gram Magager's Sig	nature and Date		Divis	ion Director 1	Branch Chief's Sign	ature and Date	-					

James Adakai, Deputy Director

)

FY ____2024___

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

Page _2_ of _6_ BUDGET FORM 2

PART I. PROGRAM INFORMATION:						·			
Business Unit No.: NEW	Program Name/Title:				Housing A	Assistance	•		
PART IL PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF	PROGRAM:								
PART III. PROGRAM PERFORMANCE CRITERIA:	-	1st Goal	QTR Actual	2nd Goal	QTR Actual	3rd Goal	QTR Actual	4th Goal	QTR Actual
1. Goal Statement:	L		1						
to assist housing assistance for Littlewater community									
Program Performance Measure/Objective:		_							
to assist 5 clients per quarter with either bathroom additions, roof repai	lrs, bathroom modification	5		5		5		5	
2. Goal Statement:									
Program Performance Measure/Objective:	г		-				[
3. Goal Statement:							l		[]
5. Goal Statement:									
Program Performance Measure/Objective:									
· · · · · · · · · · · · · · · · · · ·	ſ				-				
4. Goal Statement:									
Program Performance Measure/Objective:				-					
·									
5. Goal Statement:									
De anne Barlano Marcura (Otherthur									
Program Performance Measure/Objective:	г								
		Vorter							
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION JAMES ADAKAI, DOT. MANAGER II	N NAS BEEN INUKUUGH			LVIN (CASTILO				
Program Manager's Printed Name			Divisio	n Director	Branch Chi	ef's Printer	d Name		
0 - 3 - 30	23			h			3/30/202	3	
Program Manager's Signature and Date			Division	Director/Br	anch Chlefs	s Signatur	e and Date		

FY ____2025_____

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

Page _3__ of __6_ BUDGET FORM 2

PART I. PROGRAM INFORMATION:									
Business Unit No.: NEW	Program Name/Title:				Housing A	Assistance			
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURP	POSE OF PROGRAM:								
PART III. PROGRAM PERFORMANCE CRITERIA:		1st Goal	QTR Actual	2nd Goal	QTR Actual	3rd Goal	QTR Actual	4th Goal	QTR Actual
1. Goal Statement:	ı		[Notural]	ooai		0041			
to assist housing assistance for Littlewater community									
Program Performance Measure/Objective:									
to assist 5 clients per quarter with either bathroom additions,	roof repairs, bathroom modification	5		5		5		5	
2. Goal Statement:									
Program Performance Measure/Objective:									•
]								
3. Goal Statement:									·
Program Performance Measure/Objective:	r		·						
								L	
4. Goal Statement:									
Program Performance Measure/Objective:									
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5. Goal Statement:			·						
Program Performance Measure/Objective:	,		,			·			·
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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFO	RMATION HAS BEEN THOROUGH	ILY REVIE	WED.	AL FACT	\mathbf{D}	VICIDAL	Departo	 2	
JAMES ADAKAI, OEPT. MANAGE Program Manager's Printed Mana			Divisio	n Director	Branch Chi	ef's Printed	Name	-	
\bigcirc 3^{-}	30-23			la			3/30/202	3	
Program Manager's Signature and Dat			Division	Director/B	ranch Chief	s Signature	and Date		

FY____2024____

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

Page _4__ of __6_ BUDGET FORM 4

Part I. P	ROGRAM INFORMATION: Program Name/Title:	Housing Assistance	Business Unit No.:	NEW	
PART II. (A)	DETAILED BUDGET:	(B)		(C)	(D)
Object Code (LOD 6)		Object Code Description and Justification (LOD 7)		Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
	Assistance Housing - Financial Assistance			295,400.06	295,400.06
			TOTAL	295,400.05	295,400.08

FY ____2025_____

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THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

Page _5__ of __6_ · BUDGET FORM 4

	ROGRAM INFORMATION: Program Name/Title:	Housing Assistance	Business Unit No.:	NEW	
PART II.	DETAILED BUDGET:	(B)	<u></u>	(C)	(D)
(A) Object Code (LOD 6)		Object Code Description and Justification (LOD 7)		Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LCD 4)
	Assistance Housing - Financial Assistance			295,400.06	295,400.06
			TOTAL	295,400.06	295,400.06

) THE NAVAJO NATION PROJECT BUDGET SCHEDULE

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Page _b__ of _6__ PROJECT FORM

PART I. Business Unit No.: NEW																						PAR	T 11.			Proj	ect In	forma	tion	
Project Title: Littlewater comm	unity I	housin	ig as	sistan	ce												_					Proje	ect Typ	e:	Hous	ing A	ssista	nce		
Project Description Assist in com	munit	y men													Plan	ned Sta	art Da	te:	10/1	/202	3									
														Planned End Date: 9/30/2028 4																
Check one box:	Ū0	Driginal Budget 🔲 Budget Revision 📄 Budget Reallocation 📄 Budget Modification F												Proje	ect Mar	nager:	Gene	evieve	Casti	llo										
PART III.	PAR	ART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.															ן Ex	pecter	d Com	pletio	n Dat	e if								
List Project Task separately; such as Plan, Design, Construct, Equip or					F	Y _20	24										F	Y _20	25						pr	oject e	exceed	is 8 F	Y Qtr	<u>s.</u>
Furnish.		lst Qtr	r.	2	nd Qt	r.		Brd Qt	r.	4	th Qtr		. 1	lst Qt		2	nd Qt		3	Brd Qt	.		4th Qtr		D	ate	09-30	-202\$	4	
	0	N	D	J	F	М	A	Μ	J	Jul	A	S	0	N	D	J	F	М	Α	М	J	Jul	Α	S	0	N	D	J	F	м
Housing Assistance - 5 homes per quarter																													1	
Assessment	X X			X			X X			X X			X X			X X			X X			X X								
Compile Supplies List Quote Request / Procurement	^	x	x	X	x	x	^	x	x	^	x	x	^	x	x	^	х	х	^	x	x	L ^	x	x						
Schedule and Start Construction		^	x		 ^	X			x			x			x		n	X			X			X						
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PART V.		\$			\$			\$			\$			\$			\$			\$			\$				OJEC			
Expected Quarterly Expenditures																				-					5	90,	800	9.1	1	
FOR OMBLISE ONLY: Resolution	n No					F	MISS	et Un	Date						Co	ompan	v No:					c)MB Ai	nalvst:						

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LITTLEWATER CHAPTER

Post Office Box 1898 Crownpoint, New Mexico 87313 PHONE: (505) 786-2120 FAX: (505) 786-2125



CHAPTER ADMINISTRATION Genevieve Castillo Chapter Manager AnnJanette Bebo Administrative Assistant Email: littlewater@navajochapters.org

WEBSITE: www.littlewaterchapter.nndes.org

Thomas Barbone President Ernest Yazzie Vice President June Barbone Secretary/Treasurer George Tolth Council Delegate Herbert Enrico, Sr Land Board Member

LITT-04-23-3193

OF THE LITTLEWATER CHAPTER OF EASTERN NAVAJO AGENCY

RESOLUTION

APPROVING AND SUPPORTING THE LITTLEWATER CHAPTER ARPA PROJECTS UNDER THE HONORABLE COUNCIL DELEGATE GEORGE TOLTH'S REGION IN THE AMOUNT OF \$8,802,340 ALLOCATION FOR THE EIGHT (8) CHAPTER ALLOCATION OF \$1,100,292.50 FOR LITTLEWATER COMMUNITY HOUSING ASSISTANCE FOR BATHROOM ADDITIONS, ROOF REPAIRS, ETC FOR \$590,800.11 AND LITTLEWATER CHAPTER TEMPORARY EMPLOYMENT FOR \$509,492.39

WHEREAS:

- 1. Pursuant to 26 N.N.C., Section 3 (A) the Littlewater Chapter is a duly recognized certified Chapter under the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10, and
- 2. Pursuant to 26 N.N.C., Section 1 (B) Littlewater Chapter is vested with authority to review all matters affecting the community and to make appropriate correction when necessary and make recommendation to the Navajo Nation and other local agencies for appropriate actions, and
- 3. To support the efforts of the Navajo Nation to mitigate the effects of the COVID-19 Pandemic, the American Rescue Plan Act (ARPA) Fiscal Recovery Funds were allocated to develop the basic infrastructure to improve lives of people who have lived without water, electricity and "basic services to support their daily activities, health, welfare"; and
- 4. The Navajo Nation Council approved CJN-29-22, in response to the COVID-19 Pandemic in the best interest of the Navajo people: "An Action Relating to the Naabik'iyati' Committee and Navajo Nation Council; Allocating \$1,070,298,867 of Navajo Nation Fiscal Recovery Funds; Approving the Navajo Nation Fiscal Recovery Fund Expenditure Plans for: Chapter Assistance; Public Safety Emergency Communications, E911, and Rural Addressing Projects: Cyber Security; Public Health Projects; Economic Development Projects; Hardship Assistance; Water and Wastewater Projects; Broadband Projects: Home Electricity Connection and Electricity Capacity Projects; Housing Projects and Manufactured Housing Facilities; Bathroom Addition Projects; Construction Contingency Funding; and Reduced Administrative Funding"; and
- 5. The total amount for Littlewater Chapter Delegate George Tolth Region is \$8,802,340.00; and
- 6. The eligible attached Exhibit One (1): Littlewater Community Housing Assistance was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$590,800.11 for Littlewater Chapter; and
- 7. The eligible attached Exhibit Two (2): Littlewater Chapter Temporary Employment was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$509,492.39 for Littlewater Chapter; and

PAGE 2 OF 2 LITT-04-23-3193

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8. The Littlewater Chapter affirms that the Chapter will only use the awarded Fiscal Recovery Funds and Implement this FRF Expenditure Plan in compliance with the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies.

NOW, THEREFORE BE IT RESOLVED THAT:

- The eligible attached Exhibit One (1): Littlewater Community Housing Assistance was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$590,800.11 for Littlewater Chapter; and
- The eligible attached Exhibit Two (2): Littlewater Chapter Temporary Employment was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$509,492.39 for Littlewater Chapter; and

CERTIFICATION

WE HEREBY CERTIFY THAT THE FOREGOING RESOLUTION was duly considered by and moved for adoption by <u>Betty Begay</u>, seconded by <u>Ernest Yazzie</u>, thoroughly discussed and adopted by a vote of <u>13</u> in favor, <u>0</u> opposed and <u>8</u> abstained at a duly called meeting at Littlewater Chapter, Navajo Nation (New Mexico) on this <u>19th</u> day of April 2023.

Thomas Barbone, Chapter President

June Barbone, Secretary/Treasurer

Ernest Yazzie. Chapter Vice-President

LITTLEWATER CHAPTER HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM

CHECKLIST OF REQUIRED DOCUMENTS

NAME OF APPLICANT:

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1.	Housing Discretionary Fund Assistance App	plication (Pg 4 & 5)
2.	Permission to Enter Premises (Included in	Packet – Pg 6)
3.	Authorization for Release of Information ()	Included in Packet – Pg 7)
4.	Map to Property (Included in Packet – Pg	8)
5.	Evidence of <u>APPLICANT's</u> Land Ownersh Lease) - <u>REQUIRED</u>	ip (Residential/Homesite
6.	Copy of <u>APPLICANT's</u> Identification (ID,	Driver's License)
7.	Copy of Social Security Card(s) for <u>Each I</u>	Household Member
8.	Copy of <u>APPLICANT's</u> Certificate of India	an Blood (CIB)
9.	Copy of APPLICANT's Voter's Registratio	n Card
10.	Income Verification Statement for Each H	lousehold Member
11.	Referrals from Physicians, Social Worker, (Representative, or other Entity (if applicat	
12.	3 Price Quotes from three (3) different Ve	ndors
DOCUMENTS VE	RIFIED BY:	Date:

LITTLEWATER CHAPTER HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM APPLICATION

(INCLUDING SELF) SECURITY NO. HOUSEHOLD INCOME HEAD OF HOUSEHOLD HEAD OF HOUSEHOLD INCOME HEAD OF HOUSEHOLD HEAD OF HOUSEHOLD INCOME HEAD OF HOUSEHOLD INCOME INCOME Income Income Income In any of the following (1) They provide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) They convide a copy or (3) Written determinatio		A//	questio	ns in this applica	ntion must	be answered.		
CENSUS NUMBER: NUMBER: SPOUSE'S NAME: TELEPHONE NUMBER: NUMBER: MATLING NUMBER: MATLING CHAPTER ADDRESS: ENROLLED AT: CITY: STATE: TYPE OF RESIDENCE: TYPE OF PRIMARY HEATING: Rental Unit Kerosene Rental Unit Kerosene Subsidized Housing Propane Multiple Dwelling Other NAME OF EACH AGE Kocking stury KELATIONSHIP Kindustig stury SOLAL Relation of Montrilly SOURCE OF INCOM Mobile Home Electric Control SOURCE OF INCOM Multiple Dwelling Other NAME OF EACH AGE Kitck an elderly preson is a person 65 years of age or older. SCIAL SECURITY NO. HEAD OF HOUSEHOLD INCOME	APPLICANT'S NAME:						2	
SPOUSE'S NAME: NUMBER: CENSUS NUMBER: NUMBER: MAILING CHAPTER ADDRESS: CHAPTER CITY: STATE: ZIP CODE: TYPE OF RESIDENCE: TYPE OF RESIDENCE: TYPE OF PRIMARY HEATING: Roam Wood Average Monthly Heating Bill: Owner Occupied Coal Rental Unit Kerosene Image: State of B.T.U. saved: \$ Subsidized Housing Propane Multiple Dwelling Other INCOME VERIFICATION OF HOUSING UNIT: NAME OF FACH HOUSEHOLD MEMBER AGE SEX SOCIAL RELATIONSHIP GROSS Multiple Dwelling Other INCOME VERIFICATION OF HOUSING UNIT: NAME OF FACH HOUSEHOLD MEMBER AGE SEX SCURTY NO. HEAD OF HOUSEHOLD INCOME VEX. In elderly person is a person 65 years of age or older. Determination whether a resident in the household is handicapped can be main any of the following (1) They provide a copy of a letter from the Vetararis Administration that is a percentage of disab	CENSUS NUMBER:							
CENSUS NUMBER: WORK/MESSAGE MAILING CHAPTER ADDRESS: CHAPTER CITY: STATE: ZIP CODE: TYPE OF RESIDENCE: TYPE OF PRIMARY HEATING: Average Monthly Heating Bill: Owner Occupied Wood Average Monthly Heating Bill: Owner Occupied Coal (before): \$ Rental Unit Natural Gas Cost of B.T.U. saved: \$ Stigle Family Natural Gas Cost of B.T.U. saved: \$ Mubble Home Electric Cost of B.T.U. saved: \$ Mubble Dwelling Other Comments: Multiple Dwelling INCOME VERIFICATION OF HOUSING UNIT: NAME OF FACH MUSEHOLD MEMBER AGE SEX SCIAL RELATIONSHIP MUSEHOLD MEMBER AGE SEX SCURCE OF INCOM MONTHLY SOURCE OF INCOM NAME OF EACH AGE SEX SCURTY NO. TO HEAD OF MONTHLY SOURCE OF INCOM NOT: An elderly person is a person 65 years of age or older. Determination whether a resident in the household is handicapped can be main any of the following (1) They provide a copy of a letter from the Veterar's Administration that is a percentage of disability etetr or (2) T Sould Security beneft verific								
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Room Average Monthly Heating Bill: Owner Occupied Kerosene Rental Unit Kerosene Single Family Natural Gas Subidized Housing Propane Multiple Dwelling Other INCOME VERIFICATION OF HOUSING UNIT: Cost of B.T.U. saved: \$ NAME OF EACH AGE NAME OF EACH AGE SEX SOCIAL RELATIONSHIP GROSS MULTIPLE DUMEMBER AGE SEX SOCIAL SECURITY NO. RELATIONSHIP MOUSEHOLD MEMBER AGE (INCLUDING SELP) HEAD OF HOUSEHOLD MULTIPLE MOUSEHOLD MEMBER (INCLUDING SELP) HEAD OF HOUSEHOLD MOUSEHOLD MEMBER AGE SEX SOCIAL SECURITY NO. HEAD OF HOUSEHOLD MULTIPLE MOUSEHOLD MEMBER (INCLUDING SELP) HEAD OF HOUSEHOLD MULTIPLE AGE SEX SOCIAL SECURITY NO. HEAD OF HOUSEHOLD MULTIPLE AGE SEX SOCIAL	CITY:			STATE:			ZIP COD	: Е:
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Multiple Dwelling Other INCOME VERIFICATION OF HOUSING UNIT: NAME OF EACH HOUSEHOLD MEMBER (INQUDING SELF) AGE SEX SOCIAL SECURITY NO. RELATIONSHIP HOUSEHOLD GROSS MONTHLY SOURCE OF INCOM HOUSEHOLD MEMBER (INQUDING SELF) AGE SEX SOCIAL SECURITY NO. TO HEAD OF HOUSEHOLD MONTHLY SOURCE OF INCOM Mote: An elderly person is a person 65 years of age or older. Determination whether a resident in the household is handicapped can be main any of the following (1) They provide a copy of a letter from the Veterar's Administration that is a percentage of disability letter or (2) The Social Security benefit verification letter under section 1.e.10 indicates payments are for the disability or (3) Written determination for Federal, State or other agency providing asistance for handicapped Person or (4) The Subgrantee observes a visible handicap. Income Guidelines for a household of						Comments	:	
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NAME OF EACH HOUSEHOLD MEMBER (INCLUDING SELF) AGE SEX SOCIAL SECURITY NO. RELATIONSHIP TO HEAD OF HOUSEHOLD GROSS MONTHLY INCOME SOURCE OF INCOM Net: An elderly person is a person 65 years of age or older. Determination whether a resident in the household is handicapped can be main any of the following (1) They provide a copy of a letter from the Veteran's Administration that is a percentage of disability there of veter under section 1.e.10 indicates payments are for the disability or (3) Written determination for Federal, State or other agency providing assistance for handicapped Person or (4) The Subgrantee observes a visible handicap. Littlewater Chapter Office Use Only: Income Guidelines for a household of members is \$ On the basis of the above information, this household is: ELIGIBLE / NOT ELIGIBLE. Reason for ineligibility: CHAPTER MANAGER SIGNATURE: TYPE OF LABOR TO BE UTILIZED: (Littlewater Chapter Use Only/Projected hours per project) Dublic Employment Program (PEP): Client Self-Help: Contractor: DATE: 		INC	OME V	ERIFICATION	OF HO	USING UNI	T:	
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In any of the following (1) They provide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) The Social Security benefit verification letter under section 1.e.10 indicates payments are for the disability or (3) Written determination from Federal, State or other agency providing assistance for handicapped Person or (4) The Subgrantee observes a visible handicap. Littlewater Chapter Office Use Only: Income Guidelines for a household of members is \$ On the basis of the above information, this household is: ELIGIBLE / NOT ELIGIBLE. Reason for ineligibility: CHAPTER MANAGER SIGNATURE: TYPE OF LABOR TO BE UTILIZED: (Littlewater Chapter Use Only/Projected hours per project) Public Employment Program (PEP): Church Group: Church Group: Contractor:								
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LITTLEWATER CHAPTER HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM POST OFFICE BOX 1898 CROWNPOINT, NM 87313

AUTHORIZATION FOR RELEASE OF INFORMATION

I, ______, hereby authorize the Navajo Nation through the Littlewater Chapter Housing Assistance Program to obtain all necessary information for completion of my application for housing assistance including information on my interest on land and household income. I understand and acknowledge this information will be used in determining my eligibility and extent of Housing Assistance through the Littlewater Chapter or other housing project sources.

SIGNATURE:

APPLICANT

SIGNATURE:

_____ DATE: _____

DATE:

CO-APPLICANT

LITTLEWATER CHAPTER HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM

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> POST OFFICE BOX 1898 CROWNPOINT, NM 87313

MAP TO PROPERTY

Project Site Locations

	N		
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	<u> </u>		
SIGNATURE:	APPLICANT	DATE:	
		DATE:	
SIGNATURE:	CHAPTER MANAGER	DATE:	

LITTLEWATER CHAPTER

Post Office Box 1898 Crownpoint, New Mexico 87313 —PHONE: (505) 786-2120 AX: (505) 786-2125

WEBSITE: www.littlewaterchapter.nndes.org

President Thomas Barbone Vice President Ernest Yazzie Secretary/Treasurer June Barbone CHAPTER ADMINISTRATION Genevieve Castillo Chapter Manager AnnJanette Bebo Administrative Assistant Email: littlewaterchapter@yahoo.com

Daniel Tso

Council Delegate

Land Board Member Herbert Enrico, Sr.

MEMORANDUM

TO : ALL HOUSING DISCRETIONARY FUND RECEIPIENTS

FROM : Littlewater Chapter

DATE : November 1 – January 31

SUBJECT : UNDERSTANDING THE CHAPTER HOUSING DISCRETIONARY FUND POLICIES & PROCEDURES

r. _____, have read and understood the Chapter Housing ال Jiscretionary Fund Policies & Procedures.

SIGNATURE:

APPLICANT

DATE:_____

SIGNATURE:

CO-APPLICANT

DATE:_____



HOUSING DISCRETIONARY FUND

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D. Houses: framed construction (conventional, prefab, modular, steel, etc.), block and brick construction, log construction, Hogan construction (log or framed), adobe construction (traditional Pueblo adobe, stabilized or semi-stabilized adobe, compressed adobe block, adobe as a filler material, rammed earth, etc.), solar energy construction (passive, active, and appropriate technology).

V. TYPES OF ASSISTANCE

- A. <u>Minor Repair</u> is for minor repairs and maintenance type work for occupied existing houses which might include, but not limited to, repairs of heating systems, roofs, ceilings, windows, doors, floors, baseboards, etc.
- B. <u>Major Repair</u> is for major maintenance type work for occupied existing homes which might include roof repairs, plumbing repairs, exterior or interior repairs to bring the structure up to safe and livable conditions.
- C. <u>Renovation</u> is when there are major repairs and maintenance type work to occupied existing homes which might include breaking down walls, roof or plumbing.
- D. <u>Addition</u> is when there is a new construction being added to an existing occupied home like a bathroom addition or additional bedroom added.
- E. <u>Electrical wiring</u> is when an electrician installs/repairs electrical wiring for electrical input such as electrical wiring, lights, meters, outlets, etc.
- F. <u>New Construction</u> is when there is no existing home. The construction is started from ground up with footing, floor, walls, etc.

VI. <u>POLICY</u>

- A. The Chapter shall accept housing applications each year beginning November 1st with a closing date of January 31st.
- B. The recipient shall only be assisted once every twelve (12) months with the Housing Discretionary Funds.
- C. The Chapter shall determine the type of housing assistance an applicant requires.
- D. The Housing Discretionary Fund budget shall be approved by the Chapter membership.
- E. All expenditures or purchases shall comply with the Littlewater Chapter Procurement Policies and Procedures.
- F. The Chapter Administration shall maintain accurate and updated record of all expenditures and projects as specified in the Littlewater Chapter Records Management Policies and Procedures.

IX. <u>SELECTION PROCESS</u>

- A. The Chapter staff shall review the applications for completeness and eligibility.
- B. If necessary, the Housing Selection Committee (or a delegated individual) shall evaluate the applications based on site-visits to assess the applicant's living conditions (overcrowding, unsanitary or unsafe). The committee shall document the assessments.
- C. The established Housing Selection Committee shall make the selections by reviewing, evaluating, and ranking each application and referring to the Point System Sheet (Form 8).
- D. The Point System shall consider the following factors in prioritizing the application:
 - 1. Annual Household Income
 - 2. Family Size
 - 3. Overcrowded living conditions
 - 4. Unsanitary or unsafe living conditions
 - 5. Elderly, handicapped, or disable
 - 6. Referral from other agencies or individuals
- E. The point allocation sheet shall be kept in each applicant's folder and document the points given to the applicant for each of the above-mentioned factors.

X. MONITORING

A. The Chapter Officials and Chapter Manager shall have daily oversight responsibility for the administration of all Chapter activities involving the Housing Discretionary Funds.

XI. PROJECT MANAGEMENT

- A. The Chapter shall define the number of housing projects (per applicant) to be completed during the year based on funds availability and prepare a budget accordingly.
- B. The applicant shall be prioritized by the Chapter based on the established selection process.
- C. The Chapter shall select and hire the workers for the project.
- D. The Chapter encourages the family members to help with minor work on the project to reduce cost.
- E. The project manager or supervisor shall inform the Chapter Manager if the client is requesting additional material/supplies or work for the project.
- F. Any material/supplies/work that is in addition to the approved budget and award shall be the responsibility of the recipient.

LITTLEWATER CHAPTER

Post Office Box 1898 Crownpoint, New Mexico 87313 PHONE: (505) 786-2120 FAX: (505) 786-2125



CHAPTER ADMINISTRATION Genevieve Castillo Chapter Manager AnnJanette Bebo Administrative Assistant Email: littlewater@navajochapters.org

WEBSITE: www.littlewaterchapter.nndes.org

Thomas Barbone President Ernest Yazzie Vice President June Barbone Secretary/Treasurer George Tolth Council Delegate Herbert Enrico, Sr. Land Board Member

LITT-02-23-3184

RESOLUTION OF

THE LITTLEWATER CHAPTER OF EASTERN NAVAJO AGENCY

APPROVING AND SUPPORTING THE LITTLEWATER CHAPTER ARPA PROJECTS UNDER THE HONORABLE COUNCIL DELEGATE GEORGE TOLTH'S REGION IN THE AMOUNT OF \$8,802,340 ALLOCATION FOR THE EIGHT (8) CHAPTER ALLOCATION OF \$1,100,292.50 FOR LITTLEWATER COMMUNITY HOUSING ASSISTANCE FOR BATHROOM ADDITIONS, ROOF REPAIRS, ETC FOR \$590,800.11 AND LITTLEWATER CHAPTER TEMPORARY EMPLOYMENT FOR \$509,492.39

WHEREAS:

- 1. Pursuant to 26 N.N.C., Section 3 (A) the Littlewater Chapter is a duly recognized certified Chapter under the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10, and
 - 2. Pursuant to 26 N.N.C., Section 1 (B) Littlewater Chapter is vested with authority to review all matters affecting the community and to make appropriate correction when necessary and make recommendation to the Navajo Nation and other local agencies for appropriate actions, and
 - 3. To support the efforts of the Navajo Nation to mitigate the effects of the COVID-19 Pandemic, the American Rescue Plan Act (ARPA) Fiscal Recovery Funds were allocated to develop the basic infrastructure to improve lives of people who have lived without water, electricity and "basic services to support their daily activities, health, welfare"; and
 - 4. The Navajo Nation Council approved CJN-29-22, in response to the COVID-19 Pandemic in the best interest of the Navajo people: "An Action Relating to the Naabik'íyáti' Committee and Navajo Nation Council; Allocating \$1,070,298,867 of Navajo Nation Fiscal Recovery Funds; Approving the Navajo Nation Fiscal Recovery Fund Expenditure Plans for: Chapter Assistance; Public Safety Emergency Communications, E911, and Rural Addressing Projects; Cyber Security; Public Health Projects; Economic Development Projects; Hardship Assistance; Water and Wastewater Projects; Broadband Projects; Home Electricity Connection and Electricity Capacity Projects; Housing Projects and Manufactured Housing Facilities; Bathroom Addition Projects; Construction Contingency Funding; and Reduced Administrative Funding"; and
 - 5. The total amount for Littlewater Chapter Delegate George Tolth Region is \$8,802,340.00; and
 - 6. The eligible attached Exhibit One (1): Littlewater Community Housing Assistance was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$590,800.11 for Littlewater Chapter; and
 - 7. The eligible attached Exhibit Two (2): Littlewater Chapter Temporary Employment was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$509,492.39 for Littlewater Chapter; and

PAGE 2 OF 2 LITT-02-23-3184

NOW, THEREFORE BE IT RESOLVED THAT:

- 1. The eligible attached Exhibit One (1): Littlewater Community Housing Assistance was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$590,800.11 for Littlewater Chapter; and
- 2. The eligible attached Exhibit Two (2): Littlewater Chapter Temporary Employment was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$509,492.39 for Littlewater Chapter; and

CERTIFICATION

WE HEREBY CERTIFY THAT THE FOREGOING RESOLUTION was duly considered by and moved for adoption by Lathan Barbone, seconded by Cynthia Jimmie, thoroughly discussed and adopted by a vote of 14 in favor, _0_opposed and 8_ abstained at a duly called meeting at Littlewater Chapter, Navajo Nation (New Mexico) on this 15th, day of February 2023.

Thomas Barbone, Chapter President

June Barbone, Secretary/Treasurer

azzie, Chapter Vice-President